

## REBUILD FLORIDA INFRASTRUCTURE REPAIR PROGRAM (IRP) APPLICATION

### GENERAL INFORMATION

|                                                |                                         |
|------------------------------------------------|-----------------------------------------|
| Local Government Applicant Name:               | Leon County, Florida                    |
| Official Project Title:                        | Champions Ranch – Special Needs Shelter |
| Unique Entity Identifier (UEI):                | MMVSQVGLSK98                            |
| Federal Employer Identification Number (FEIN): | 59-6000708                              |

Application Preparer: (This is the city/town/county employee that FloridaCommerce will contact regarding any question within your submitted application.)

|                         |                                       |
|-------------------------|---------------------------------------|
| First and Last Name:    | Eryn Calabro                          |
| Title:                  | Principal Budget & Grants Coordinator |
| Mailing street address: | 301 South Monroe Street, Suite 202    |
| City:                   | Tallahassee                           |
| State:                  | Florida                               |
| Zip:                    | 32301                                 |
| Phone Number:           | 850-606-5112                          |
| Email Address:          | CalabroE@leoncountyfl.gov             |

Local project manager/lead contact: (This is the person who will lead the project locally.)

|                         |                              |
|-------------------------|------------------------------|
| First and Last Name:    | Tonja Ward, Champions Ranch  |
| Title:                  | Co-Founder & Board Member    |
| Mailing street address: | 3551 Blairstone Road #105-93 |
| City:                   | Tallahassee                  |
| State:                  | Florida                      |
| Zip:                    | 32301                        |
| Phone Number:           | 713-965-3955                 |
| Email Address:          | tonjahward@gmail.com         |

### Location of Proposed Project

|                 |                        |
|-----------------|------------------------|
| Street Address: | 5601 Capital Circle SE |
| City:           | Tallahassee            |
| State:          | Florida                |
| Zip:            | 32311                  |

Please select which qualifying county this project is located in:

#### HUD MIDs

- |                                    |                                          |                                    |
|------------------------------------|------------------------------------------|------------------------------------|
| <input type="checkbox"/> Charlotte | <input type="checkbox"/> Hernando        | <input type="checkbox"/> Polk      |
| <input type="checkbox"/> Citrus    | <input type="checkbox"/> Highlands       | <input type="checkbox"/> Seminole  |
| <input type="checkbox"/> Collier   | <input type="checkbox"/> Indian River    | <input type="checkbox"/> St. Lucie |
| <input type="checkbox"/> Columbia  | <input type="checkbox"/> Lafayette       | <input type="checkbox"/> Sumter    |
| <input type="checkbox"/> DeSoto    | <input type="checkbox"/> Lake            | <input type="checkbox"/> Suwannee  |
| <input type="checkbox"/> Dixie     | <input checked="" type="checkbox"/> Leon | <input type="checkbox"/> Taylor    |
| <input type="checkbox"/> Duval     | <input type="checkbox"/> Levy            |                                    |
| <input type="checkbox"/> Hamilton  | <input type="checkbox"/> Madison         |                                    |

#### State MIDs

- |                                   |                                    |                                     |                                    |
|-----------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| <input type="checkbox"/> Alachua  | <input type="checkbox"/> Gadsden   | <input type="checkbox"/> Liberty    | <input type="checkbox"/> Putnam    |
| <input type="checkbox"/> Baker    | <input type="checkbox"/> Gilchrist | <input type="checkbox"/> Marion     | <input type="checkbox"/> St. Johns |
| <input type="checkbox"/> Bradford | <input type="checkbox"/> Glades    | <input type="checkbox"/> Martin     | <input type="checkbox"/> Union     |
| <input type="checkbox"/> Brevard  | <input type="checkbox"/> Gulf      | <input type="checkbox"/> Nassau     | <input type="checkbox"/> Wakulla   |
| <input type="checkbox"/> Clay     | <input type="checkbox"/> Hardee    | <input type="checkbox"/> Okeechobee |                                    |
| <input type="checkbox"/> Flagler  | <input type="checkbox"/> Hendry    | <input type="checkbox"/> Osceola    |                                    |
| <input type="checkbox"/> Franklin | <input type="checkbox"/> Jefferson | <input type="checkbox"/> Palm Beach |                                    |

Does the proposed project exist within a fiscally constrained county (per [S. 218.67\(1\) F.S.](#))?

☐ Yes ☒ No

If "Yes," please select which fiscally constrained county:

- |                                            |                                            |                                             |
|--------------------------------------------|--------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Baker (State)     | <input type="checkbox"/> Gulf (State)      | <input type="checkbox"/> Madison (HUD)      |
| <input type="checkbox"/> Bradford (State)  | <input type="checkbox"/> Hamilton (HUD)    | <input type="checkbox"/> Okeechobee (State) |
| <input type="checkbox"/> Columbia (HUD)    | <input type="checkbox"/> Hardee (State)    | <input type="checkbox"/> Putnam (State)     |
| <input type="checkbox"/> DeSoto (HUD)      | <input type="checkbox"/> Hendry (State)    | <input type="checkbox"/> Suwannee (HUD)     |
| <input type="checkbox"/> Dixie (HUD)       | <input type="checkbox"/> Highlands (HUD)   | <input type="checkbox"/> Taylor (HUD)       |
| <input type="checkbox"/> Franklin (State)  | <input type="checkbox"/> Jefferson (State) | <input type="checkbox"/> Union (State)      |
| <input type="checkbox"/> Gadsden (State)   | <input type="checkbox"/> Lafayette (HUD)   | <input type="checkbox"/> Wakulla (State)    |
| <input type="checkbox"/> Gilchrist (State) | <input type="checkbox"/> Levy (HUD)        |                                             |
| <input type="checkbox"/> Glades (State)    | <input type="checkbox"/> Liberty (State)   |                                             |

Please select the number of **FEMA IA Categories A-G (to include IA/PA)** Declarations your community received for storms occurring within the applicable 2023-2024 allocation period:

☐ One (1) ☒ Two (2) ☐ Three (3) ☐ Four (4) ☐ Five (5)

Please select the number of **FEMA PA** Declarations your community received for storms occurring within the applicable 2023-2024 allocation period:

☐ One (1) ☒ Two (2) ☐ Three (3) ☐ Four (4) ☐ Five (5)

Does the project applicant qualify as a Rural Development Initiative (REDI) Eligible County and/or Community (per [S. 288.0656\(6\)\(b\) F.S.](#))?

☐ Yes ☒ No

If "Yes," please select the applicable REDI designation(s):

- ☐ Northwest Rural Areas of Opportunity (NW RAO)
- ☐ South Central Rural Areas of Opportunity (SC RAO)
- ☐ North Central Rural Areas of Opportunity (NC RAO)
- ☐ Economically Distressed Rural Counties (EDRC)
- ☐ Designated Rural Communities Located in an Urban County (DRCLUC)

Does the project applicant qualify as an Area of State Critical Concern (ASCC) Eligible County and/or Community (per [S. 380.05 F.S.](#))?

☐ Yes ☒ No

If "Yes," please select the applicable ASCC designation(s):

- ☐ Big Cypress Area (Collier)
- ☐ Green Swamp Area (Polk and Lake)
- ☐ Apalachicola Bay Area (Franklin)
- ☐ Brevard Barrier Island Area (Brevard and Indian River)

### FUNDING REQUEST

Type of Funding Sought:

- ☐ Infrastructure Activities (Storm Tie-Back)
- ☒ Mitigation Activities (No Storm Tie-Back)
- ☐ Infrastructure Activities with Mitigation Measures (Storm Tie-Back with Hardening and Resiliency)

If the Infrastructure funding sought incorporates mitigation measures, can the infrastructure project be completed without additional funding for the mitigation measures?

☐ Yes ☐ No ☐ N/A

|                                                                    |              |
|--------------------------------------------------------------------|--------------|
| <b>Total Infrastructure Funds Requested</b><br>(Storm Tie-Back)    |              |
| <b>Total Mitigation Funds Requested</b><br>(No Storm Tie-Back)     | \$21,860,158 |
| <b>Other Funding/Local Leverage</b><br>(Attributed to the project) |              |
| <b>Total Project Budget</b><br>(100% - Requested and Leverage)     | \$21,860,158 |

If Other Funding has been secured, select the source of the leveraged funds (select all that apply).

- ☐ FEMA (non-HMGP) ☐ State Funds
- ☐ Local Match ☐ Private Funds

☐ Other: \_\_\_\_\_

[[Attach](#)] supporting documentation for source of leveraged funds.

Is the local government covered by the National Flood Insurance Program (NFIP)?

☒ Yes ☐ No

If you do not participate in the NFIP, will you participate in the program prior to the announcement of the Intent to Award?

☐ Yes ☐ No

### NATIONAL OBJECTIVE

How was the LMI data obtained for this project?

☐ Census Block Data ([preferred](#)) ☐ Survey Data (*Responses and Worksheet* **MUST BE PROVIDED**)

|                                                                   |                    |
|-------------------------------------------------------------------|--------------------|
| Total service area population served:                             | See Text Box Below |
| Total LMI population served:                                      | See Text Box Below |
| Total Low- Income citizens served:                                | See Text Box Below |
| Total Moderate- Income citizens served:                           | See Text Box Below |
| Total LMI percentage (%):                                         | See Text Box Below |
| Percentage of Total UGLG Population to be Served by this project: | See Text Box Below |

If your project LMI is below 51% Low-Moderate Income Data (LMID) for the Area of Benefit (*based on [2016-2020 ACS](#)*), please select the applicable criteria to qualify your project under the “Urgent Need” National Objective and provide a written justification on how this project qualifies to participate in the IRP.

- ☐ The existing conditions must pose a serious and immediate threat to the health or welfare of the community.
- ☐ The existing conditions are of recent origin or recently became urgent (generally, within the past 18 months).
- ☐ The grantee is unable to finance the activity on its own.
- ☐ Other sources of funding are **not** available.

### **National Objective Qualification**

*The Champions Ranch Special Needs Shelter meets the Low- and Moderate-Income (LMI) Limited Clientele national objective. Because the facility is designed as a 100% special needs shelter — with no general population beds — the project exceeds HUD's 51% threshold for Limited Clientele by design.*

### **Limited Clientele**

*HUD guidance establishes that a facility qualifies under the Limited Clientele objective when more than 51% of beneficiaries are members of a presumed LMI group — a category that includes elderly persons and severely disabled adults. The Champions Ranch Special Needs Shelter is purpose-built exclusively for this population. Per the current Program Diagram, the facility provides:*

*144 shelter spaces in the first Special Needs shelter wing (8,934 SF)*

*144 shelter spaces in the second Special Needs shelter wing (8,939 SF)*

*288 total shelter spaces, 100% dedicated to special needs evacuees*

### **Program Consistency and National Objectives**

*The Champions Ranch Special Needs Shelter advances CDBG-DR and Housing and Community Development Act goals by directly benefiting a presumed-LMI population through a facility dedicated entirely to their sheltering needs, addressing the special needs shelter deficit documented in FDEM's 2025 Statewide Emergency Shelter Plan.*

**Total Sheltering Capacity: 288**

**Total of LMC Beneficiaries: 288**

**LMC Percentage: 100%**

**Non-LMC Beneficiaries: 0**

### **ELIGIBLE ACTIVITIES**

Please select which CDBG-DR eligible **Infrastructure** activity that best describes your proposed program or project:

- ☐ Restoration or improvements of Infrastructure damaged by a qualifying 2023 and/or 2024 storm (such as water and sewer facilities, streets, removal of debris, bridges, etc.).
- ☐ Demolition and rehabilitation of publicly- or privately-owned commercial or industrial buildings.
- ☐ Renourishment of protective coastal dunes systems and state beaches.
- ☐ Repairs to damaged buildings that are essential to the health, safety, and welfare of a community when repairs to these buildings constitute an urgent need (this may include police stations, fire stations,

parks and recreational centers, community and senior centers, hospitals, clinics, schools and educational facilities and other public properties, including properties serving as emergency shelters).

☐ Repairs to water lines and systems, sewer lines and systems, drainage, and flood mitigation systems.

☐ Natural or green infrastructure.

☐ Communications infrastructure.

☐ Acquisition with or without relocation assistance.

☐ Other: \_\_\_\_\_

**Please select which CDBG-DR eligible Mitigation activity that best describes your proposed program or project:**

☐ Development of mitigation standards, regulations, policies, and programs.

☒ Adherence to FEMA code+, statewide building code, and floodplain management regulations.

☐ Dam safety programs, seawalls, and levee systems; enlarge a dam or levee beyond the original footprint of the structure that existed prior to the disaster event, after obtaining pre-approval from HUD and any federal agencies that HUD determines are necessary based on their involvement or potential involvement with the levee or dam.

☐ Acquisition of flood prone and environmentally sensitive lands.

☐ Retrofitting/hardening/elevating structures and critical facilities.

☐ Relocation of structures, infrastructure, and facilities out of vulnerable areas; permanent relocation of public facilities located in high-risk areas, appropriate relocation assistance and rebuilding in low-risk areas within the neighborhood or areas of opportunity.

☐ Public awareness/education campaigns.

☐ Improvement of warning and evacuation systems.

☐ Other: \_\_\_\_\_

### PROJECT DESCRIPTION

If you are seeking funding only through an eligible **Infrastructure Activity (Storm Tie-Back)**, write an overview/summary of the infrastructure project being proposed.

Please include the following:

1. Project purpose.
2. How the work will be completed.
3. The team responsible for completing the work.
4. Method(s) used to determine funding requested.
5. Anticipated outcomes.
6. How the project will be maintained after it is completed.

**\*Please note if property acquisition is required and if the applicant possesses the necessary jurisdiction/site control to complete the project activities.**

N/A

If you are seeking funding only through an eligible **Mitigation Activity (No Storm Tie-Back)**, write an overview/summary of the mitigation project being proposed.

Please include the following:

1. Project purposed.
2. How the work will be completed.
3. The team responsible for completing the work.
4. Method(s) used to determine funding requested.
5. Anticipated outcomes.
6. How the project will be maintained after it is completed.

**\*Please note if property acquisition is required and if the applicant possesses the necessary jurisdiction/site control to complete the project activities.**

#### ***Project Purpose***

*The Leon County Board of County Commissioners, in support of Champions Ranch, Inc, is applying for funding for the Champions Ranch – Special Needs Emergency Shelter. The proposed project will include a +/- 29,475 square foot emergency shelter, built in accordance with Least Risk Decision Making (LRDM) Prescriptive Measures, in addition to American Red Cross – Hurricane Evacuation Shelter Selection Standards (ARC-HESSS). By incorporating such construction standards, it is the intent of the applicant to receive official shelter designation/certification from the Florida Division of Emergency Management (FDEM).*

### **How the Work Will Be Completed**

*The Champions Ranch – Special Needs Shelter will be constructed on a 112 acres site, owned by Champions Ranch, Inc., located off Capital Circle Southeast near Woodville Highway, Tallahassee, FL. Activities to be conducted include:*

- 1) Engineering design and construction of a 29,475 sq. ft. hardened special needs shelter, providing 288 total special needs shelter spaces across two dedicated shelter wings (144 spaces each), along with administrative, cafeteria, control desk, laundry, and restroom support space;*
- 2) Construction of a Generator/Central Utility Plant (CUP), providing permanent backup power to the facility;*
- 3) Purchase and installation of a permanent emergency generator;*
- 4) Construction of facility parking, including 143 new parking spaces (4 accessible) in addition to 95 existing spaces (4 accessible) already on-site, for a combined 238 spaces to support both routine and emergency staging and food distribution use; and*
- 5) Dedicated pedestrian and vehicular ingress/egress from Capital Circle SE, supporting rapid evacuation and shelter access.*

### **Team Responsible for the Work**

*The project will be facilitated by the Leon County Board of County Commissioners, in support of Champions Ranch, Inc. The Champions Ranch, Inc. owns and maintains the property where this critical facility is to be located and will retain ownership of the facility upon completion of the projects. A Memorandum of Understanding (MOU) is in place between The Champions Ranch Inc., and the Leon County Board of County Commissioners which specifies that the Champions Ranch – Special Needs Emergency Shelter will be made available to the Leon County Board of County Commissioners and the Leon County Division of Emergency Management whenever a pending disaster warrants official activation.*

### **Funding Methodology**

*As part of conceptual phase planning, Champions Ranch, Inc., at its own expense, worked with architects and engineers to provide structural renderings, preliminary specifications, and completion of an initial project cost estimate. While conceptual/preliminary design work has been completed, additional funding (CDBG-DR) will be required to complete the comprehensive technical designs and specifications, which will incorporate the required design elements for LRDM and ARC-HESSS compliance.*

*Preliminary cost estimate for the design and construction of the 29,475 SF hardened facility is \$21,860,158.*

|                                                               |                      |
|---------------------------------------------------------------|----------------------|
| <i>Engineering Design and Construction</i>                    | <i>\$ 2,673,470</i>  |
| <i>Engineering and Inspection (CEI) Fees</i>                  |                      |
| <i>NEPA Review Preparation</i>                                | <i>\$ 25,000</i>     |
| <i>Construction (incl. insurance, bonds, and contingency)</i> | <i>\$ 19,161,688</i> |

|              |                      |
|--------------|----------------------|
| <b>TOTAL</b> | <b>\$ 21,860,158</b> |
|--------------|----------------------|

**Anticipated Outcomes**

- 1) Provide a safe and accommodating sheltering option for persons with special needs, to also include their caregivers.
- 2) Address a multi-county special needs sheltering deficit (Gadsden, Jefferson, Leon, Taylor, and Wakulla Counties).
- 3) Reduce reliance on local schools as temporary shelters, allowing a more timely return to normalcy in a post-disaster environment

**Project Maintenance After Completion**

Champions Ranch, Inc. will own and operate the Champions Ranch – Special Needs Emergency Shelter and bear full responsibility, fiscally and functionally, for the maintenance and upkeep of the facility. Furthermore, it will be the responsibility of Champions Ranch, Inc. to maintain official shelter designation/certification with the Florida Division of Emergency Management (FDEM).

If you are seeking funding only through an eligible **Infrastructure project with Mitigation Measures (Storm Tie-Back and Hardening and Resiliency)**, write an overview/summary of the mitigation project being proposed.

Please include the following:

1. Project purpose.
2. How the work will be completed.
3. The team responsible for completing the work.
4. Method(s) used to determine funding requested.
5. Anticipated outcomes.
6. How the project will be maintained after it is completed.

**\*Please note if property acquisition is required and if the applicant possesses the necessary jurisdiction/site control to complete the project activities.**

N/A

### DAMAGE SUMMARY

Write an overview/summary of infrastructure damaged by a qualifying 2023 and/or 2024 storm, specific to this project.

N/A

### UNMET NEED

Describe how the proposed activity will address an Unmet Need tied to the impact of damage from the disaster (Note: All CDBG-DR activities must clearly address an impact of the disaster).

*The storms of 2023 and 2024 — Hurricanes Idalia, Debby, Helene, Milton, and 2024 North Florida Tornadoes — repeatedly exposed a severe and unresolved special needs sheltering deficit across the Big Bend region, including Gadsden, Jefferson, Leon, Taylor, and Wakulla Counties. Leon County's shelter system, built entirely on repurposed public schools, has absorbed this regional burden without a facility designed for the task.*

#### **Storm Impacts on Shelter Infrastructure**

- **Generator failure during activation:** During Hurricane Idalia (August 30, 2023), the shelter at Lincoln High School lost power when its generator failed — a direct, documented failure of the region's reliance on non-purpose-built facilities.
- **Regional displacement:** With Taylor, Franklin, and Wakulla Counties lacking shelter capacity of their own, Idalia sent evacuees traveling hours to Tallahassee, filling seven shelters and pushing roughly 500 residents into county facilities never designed for sustained sheltering.
- **Repeated activations, cumulative strain:** Hurricane Debby (August 2024) downed 102 trees and 51 power lines, cut power to more than 55,000 customers, and forced the County to open six additional evacuation centers. Hurricane Helene (September 2024) made landfall in neighboring Taylor County as a Category 4 storm, knocked out power to roughly 80% of Tallahassee, and drove 1,652 evacuees and staff into Leon County's school shelters, including the special needs shelter operating out of Leon High School. Hurricane Milton (October 2024) followed weeks later, capping four major activations in roughly fourteen months.
- **Special-needs shortfalls:** Across each event, medically and electrically dependent residents were sheltered in classrooms and hallways of facilities with no dedicated medical bay, no backup power beyond a single generator, and no design accommodation for special needs populations.

#### **Documented Unmet Need**

*The Florida Division of Emergency Management's 2025 Statewide Emergency Shelter Plan confirms a continuing statewide Special Needs Shelter (SpNS) deficit — 7,487 spaces short of demand in 2025 — with the number of counties facing an SpNS deficit having increased since 2024. This gap is borne out locally: the Statewide Special Needs Registry currently lists 941 Leon County residents who depend on electricity for medical devices or require nursing-level care, more than double the 430 registrants recorded in 2011. These storm impacts were not resolved by FEMA programs or temporary repairs,*

*which restored only short-term functionality; the underlying shelter deficit remains unaddressed with each new storm season.*

### **How the Proposed Project Addresses This Need**

*The Champions Ranch Special Needs Emergency Shelter will directly close this gap by providing a hardened, purpose-built facility with:*

- **288 total special needs shelter spaces** (144 in each of two shelter wings), 100% dedicated to special needs sheltering.
- A built-in medical support component — Sick Bay, Medical Bay, and Red Cross station — with the final allocation of dedicated space and medical special needs beds versus non-medical special needs beds to be determined in coordination with Leon County and the Florida Department of Health following award.
- A permanent Generator/Central Utility Plant (1,573 SF) providing the standby power the region's current school-based shelters lack — directly addressing the point-of-failure that caused Lincoln High School's generator to fail during Hurricane Idalia.
- Dedicated electrical and fire riser rooms, a control desk, cafeteria, laundry, and administrative space supporting sustained, self-sufficient shelter operations.
- Construction to Least Risk Decision Making (LRDM) and American Red Cross ARC-HESSS standards, on a 112-acre site confirmed outside both a storm surge zone and a FEMA floodplain.

### **Protection of Vulnerable Populations**

*By replacing the region's current reliance on repurposed schools and a single point-of-failure generator with a hardened, purpose-built facility, Champions Ranch directly addresses the unmet life-safety need repeatedly exposed by the 2023–2024 storm sequence — ensuring that the Big Bend Region's most medically vulnerable residents are not again left without safe, powered shelter during the next major storm.*

## **BUDGET, ACTIVITY WORK PLAN, DUPLICATION OF BENEFITS**

### **Budget, AWP, and DOB Template**

**[Attach - Fillable Form]** [Budget, Activity Work Plan, and Duplication of Benefits Worksheet.](#)

**[Attach]** Quotes/Estimates used to determine funding request.

## **SUPPORTING DOCUMENTS**

**[Attach]** Map clearly showing Project Location and/or Service Area.

**[Attach]** Most Recent Flood Plain Map.

# FLORIDACOMMERCE

## Division of Community Development Office of Long-Term Resiliency (OLTR)

### PRE-EXISTING DESIGN(S)

Does the applicant possess a 100% architectural/engineering design(s) for this projects that are signed and stamped by a licensed architect/engineer?

☐ Yes ☒ No

If “Yes,” please [\[Attach\]](#).

### PICTURES

Attach either up to ten (10) photos of the service area or any other relevant photos for the scoring team to review regarding the program or project.

Picture(s) [\[Leon County Storm Impacts\]](#)

### CITIZEN PARTICIPATION/PUBLIC NOTICE

All applicants must conduct a public hearing or public comment period, notifying their citizens of their intent to seek CDBG-DR funding. In order to satisfy this requirement, please provide documentation for one of the two methods below.

#### Public Hearing

|                                         |  |
|-----------------------------------------|--|
| Date of Hearing Notice:                 |  |
| Date of 1 <sup>st</sup> Public Hearing: |  |

Documentation of Public Hearing Notice [\[Upload\]](#)

#### Documentation of 1<sup>st</sup> Public Hearing

- ☐ Public Hearing Meeting Minutes [\[Upload\]](#)
- ☐ Public Hearing Certification [\[Upload\]](#)
- ☐ Citizen Participation Plan [\[Upload\]](#)
- ☐ Citizen Complaint Policy [\[Upload\]](#)
- ☐ Citizen Complaints from Public Hearing [\[Upload\]](#)

#### Public Comment Period

|                            |          |
|----------------------------|----------|
| Date of Public Notice:     | 10/14/26 |
| Public Comment Start Date: | 10/14/26 |
| Public Comment End Date:   | 10/28/26 |

**Documentation of Public Notice** [\[Upload\]](#)

- ☐ Public Notice Certification [\[Upload\]](#)
- ☒ Citizen Participation Plan [\[Upload\]](#)
- ☒ Citizen Complaint Policy [\[Upload\]](#)
- ☐ Citizen Complaints from Public Comments [\[Upload\]](#)

**CERTIFICATION AND SIGNATURE**

As authorized Executive Officer, I certify that staff, contractors, vendors, and community partners of the CDBG-DR initiative:

- A. Will comply with all HUD and Florida requirements in the administration of the proposed CDBG-DR funded activities;
- B. Will work in a cooperative manner to execute the Subrecipient Agreement that provides the pathway for successful CDBG-DR program(s) and/or project(s) and;
- C. Certify that all information submitted in this Application is true and accurate.

**X SIGN HERE**